



**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List
Multiple Award Schedule**

**FSC Group: Professional Services
FSC/PSC Code: R425, R408, R706, V122, R704, R799, R499, & U006**



**Kentco Corporation DBA ProteQ
2325 Dulles Corner Blvd Suite 725
Herndon, VA 20171
Phone: 571-665-4199
Fax: 571-267-7436
<http://www.proteq.com>**

**Contract Number: 47QRAA20D000S
Contract Period: October 29, 2019 – October 28, 2024
Business Size: Service-Disabled Veteran-Owned Small Business
Contract Administrator: Thomas Sass
*Contract Current Through Mod 0005, Effective October 30, 2020***

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.



Customer Information

1a. Table of Awarded Special Item Number(s):

SIN	Recovery	SIN Description
541330ENG	541330ENGRC	Engineering Services – SUBJECT TO DISASTER RECOVERY
541380	541380RC	Testing Laboratory Services – SUBJECT TO DISASTER RECOVERY
541420	541420RC	Engineering System Design and Integration Services – SUBJECT TO DISASTER RECOVERY
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services – SUBJECT TO DISASTER RECOVERY
541614	541614RC	Deployment, Distribution and Transportation Logistics Services – SUBJECT TO DISASTER RECOVERY
541614SVC	541614SVCRC	Supply and Value Chain Management – SUBJECT TO DISASTER RECOVERY
541715	541715RC	Engineering Research and Development and Strategic Planning – SUBJECT TO DISASTER RECOVERY
561210FS	561210FSRC	Facilities Support Services – SUBJECT TO DISASTER RECOVERY
611430	611430RC	Professional and Management Development Training – SUBJECT TO DISASTER RECOVERY
611512	611512RC	Flight Training – SUBJECT TO DISASTER RECOVERY
OLM	OLMRC	Order-Level Materials (OLM) – SUBJECT TO DISASTER RECOVERY

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Not Applicable

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See Pg. 6

2. Maximum Order: SINs 541380 and OLM: \$250,000; All Other SINs: \$1,000,000

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic and Overseas

5. Point(s) of production (city, county, and state or foreign country): Same as Contractor

6. Discount from list prices or statement of net price: GSA prices are Net



7. Quantity discounts: None

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Government purchase cards are accepted up to the micro-purchase threshold

9b. Notification whether Government purchase cards are accepted or are not accepted above the micro-purchase threshold: Government purchase cards *are not* accepted above the micro-purchase threshold

10. Foreign items: None

11a. Time of Delivery: 30 Days ARO

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B Points(s): Destination

13a. Ordering Address(es):

2325 Dulles Corner Blvd. Suite 725

Herndon, VA 20171

Phone: 571-665-4206

Email: GSA@proteq.com

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es):

2325 Dulles Corner Blvd. Suite 725

Herndon, VA 20171

Phone: 571-665-4202

Email: GSA@proteq.com



- 15. Warranty provision:** Contractor's Standard Commercial Warranty
- 16. Export Packing Charges:** Not Applicable
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** None
- 18. Terms and conditions of rental, maintenance, and repair:** Not Applicable
- 19. Terms and conditions of installation:** Not Applicable
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not Applicable
- 20a. Terms and conditions for any other services:** Not Applicable
- 21. List of service and distribution points:** Not Applicable
- 22. List of participating dealers:** Not Applicable
- 23. Preventive maintenance:** Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** None
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:** www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number:** 009288705
- 26. Notification regarding registration in System for Award Management (SAM):** Cage Code: 074X2



Labor Category Pricing

		Year 1	Year 2	Year 3	Year 4	Year 5
SINs	Labor Category	GSA Price	GSA Price	GSA Price	GSA Price	GSA Price
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Administrative Assistant	\$43.74	\$44.92	\$46.13	\$47.38	\$48.66
541614SVC, 541614, 561210FS, 541611, 611430	Budget Analyst - Specialist/Project Lead	\$117.08	\$120.24	\$123.48	\$126.82	\$130.24
541614SVC, 541614, 561210FS, 541611, 611430	Business Planning/Strategy - Expert	\$174.56	\$179.27	\$184.11	\$189.08	\$194.19
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Expert/Consultant (SME) I	\$143.42	\$147.29	\$151.27	\$155.35	\$159.55
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Expert/Consultant (SME) III	\$179.05	\$183.88	\$188.85	\$193.94	\$199.18
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Expert/Consultant (SME) IV	\$183.27	\$188.21	\$193.30	\$198.52	\$203.88
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Field Service Engineer II	\$86.19	\$88.52	\$90.91	\$93.36	\$95.88
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Field Service Engineer IV	\$114.74	\$117.83	\$121.01	\$124.28	\$127.64
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Import/Export Manager	\$126.87	\$130.30	\$133.81	\$137.43	\$141.14



		Year 1	Year 2	Year 3	Year 4	Year 5
SINs	Labor Category	GSA Price	GSA Price	GSA Price	GSA Price	GSA Price
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Logistics Analyst III	\$94.20	\$96.74	\$99.36	\$102.04	\$104.79
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Logistics Analyst IV	\$110.00	\$114.68	\$117.78	\$120.96	\$124.23
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Project Management Manager	\$156.35	\$160.57	\$164.91	\$169.36	\$173.93
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS, 541611, 611430	Project Manager III	\$147.75	\$151.73	\$155.83	\$160.04	\$164.36
541715, 541330ENG, 541420, 541380, 541614SVC, 541614, 561210FS	Technical Writer II	\$72.04	\$73.99	\$75.99	\$78.04	\$80.15
541611, 611430, 541614SVC, 541614, 561210FS	Training Specialist III	\$88.25	\$90.64	\$93.08	\$95.60	\$98.18
541611, 611430, 541614SVC, 541614, 561210FS	Training Specialist IV	\$111.43	\$114.44	\$117.53	\$120.70	\$123.96



Labor Category Descriptions

Acceptable Equivalency: Five additional years of experience can be substituted for a Bachelor's Degree.

Administrative Assistant

Functional Responsibilities: Provides administrative support in a variety of functions to an individual, team, department, or other group in an organization. Collects, reviews and analyzes data, and prepares reports, charts, budgets and other presentation materials. Responds to or routes routine inquiries from external or internal sources with standard correspondence or other messaging. Schedules and coordinates meetings, travel, etc.

Minimum Education/Experience: High School/0

Budget Analyst - Specialist/Project Lead

Functional Responsibilities: Analyzes the organization's accounting records to determine financial resources required. Plans, analyzes, and prepares the organization's budget activities according to previous budget figures and estimated revenue. Makes recommendations for budget allocations to ensure conformance to budgetary limits. Maintains records and analyzes the difference between actual operating figures and estimated budget.

Reviews operating budgets periodically to analyze trends affecting budget needs. Requires a bachelor's degree. Typically reports to a manager or head of unit/department.

Minimum Education/Experience: Bachelors/7

Business Planning/Strategy - Expert

Functional Responsibilities: Responsible for developing long-term goals and strategic objectives for an organization. Identifies, analyzes, and monitors issues that affect profitability, growth, and productivity. Recommends financial and non-financial strategic alternatives and develops and maintains operational plans. Requires a bachelor's degree. Typically reports to manager or head of a unit/department.

Minimum Education/Experience: Bachelors/10

Expert/Consultant (SME) I

Functional Responsibilities: Works on advanced, complex technical projects or business issues requiring state of the art technical or industry knowledge. Works autonomously. Goals are generally communicated in solution or project goal terms. May provide a leadership role for the work group through knowledge in the area of specialization. Typically requires 10+ years of related experience.

Minimum Education/Experience: Bachelors/7

Expert/Consultant (SME) III

Functional Responsibilities: Works on advanced, complex technical projects or business issues requiring state of the art technical or industry knowledge.

Works autonomously. Goals are generally communicated in solution or project goal terms. May provide a leadership role for the work group through knowledge in the area of specialization. Typically requires 10+ years of related experience.

Minimum Education/Experience: Masters/15



Expert/Consultant (SME) IV

Functional Responsibilities: Works on advanced, complex technical projects or business issues requiring state of the art technical or industry knowledge. Works autonomously. Goals are generally communicated in solution or project goal terms. May provide a leadership role for the work group through knowledge in the area of specialization. Typically requires 10+ years of related experience.

Minimum Education/Experience: Masters/20

Field Service Engineer II

Functional Responsibilities: Installs, configures, troubleshoots, and maintains products/equipment. Identifies, analyzes, and repairs product failures, orders and replaces parts as needed. Research and answer customer questions about product features, issues and upgrades. Performs start up testing and customer training on features and general maintenance of product. Has solid knowledge of the organization's products and services. Requires a bachelor's degree. Typically reports to a supervisor or manager.

Minimum Education/Experience: Bachelors/2

Field Service Engineer IV

Functional Responsibilities: Installs, configures, troubleshoots, and maintains products/equipment. Identifies, analyzes, and repairs product failures, install new components or parts. Develops creative solutions to more unique, chronic, or complex issues. Researches and answers difficult customer questions about product features and recommend appropriate upgrades. Performs start up testing and customer training on features and general maintenance of product. May mentor less experienced engineers and verify work. Has deep knowledge of the organization's products and services. Requires a bachelor's degree. Typically reports to a manager or head of a unit/department.

Minimum Education/Experience: Bachelors/7

Import/Export Manager

Functional Responsibilities: Manages the import/export process, and ensures compliance with U.S. and foreign government laws and regulations. Expedites the flow of traffic to/from foreign destinations, including customs documentation and transportation. Oversees the completion of paperwork and monetary transactions associated with international distribution in a timely manner. May negotiate with clients or handle issues with customs officials.

Minimum Education/Experience: Bachelors/5

Logistics Analyst III

Functional Responsibilities: Enhances product workflow by analyzing and developing logistics plans that affect production, distribution, and inventory. Creates and reviews procedures for distribution and inventory management to maximize customer satisfaction and minimize cost. Ensures rational distribution and delivery according to analysis report and tracking records. Typically requires an associate's degree or its equivalent. Typically reports to a manager.

Minimum Education/Experience: Bachelors/4



Logistics Analyst IV

Functional Responsibilities: Enhances product workflow by analyzing and developing logistics plans that affect production, distribution, and inventory. Creates and reviews procedures for distribution and inventory management to maximize customer satisfaction and minimize cost. Ensures rational distribution and delivery according to analysis report and tracking records. Typically requires an associate's degree or its equivalent. Typically reports to a manager.

Minimum Education/Experience: Bachelors/7

Project Management Manager

Functional Responsibilities: Manages and directs the work of a project team. Has overall responsibility for managing scope, cost, schedule, internal staffing and outside vendors, and contractual deliverable. Leads the most complex projects and guides the work of subordinates.

Minimum Education/Experience: Bachelors/5

Project Manager III

Functional Responsibilities: Manages and oversees all aspects of a project to ensure it is completed on-time and within budget. Has overall responsibility for managing scope, cost, schedule, internal staffing and outside vendors, and contractual deliverable.

Prepares reports for upper management regarding status of project.

Minimum Education/Experience: Bachelors/4

Technical Writer II

Functional Responsibilities: Creates and publishes technical documentations and manuals. Collects and interprets technical data or information and coordinates layout for publication. Typically requires a bachelor's degree. Typically reports to a manager. Gains exposure to some of the complex tasks within the job function. Occasionally directed in several aspects of the work.

Minimum Education/Experience: Bachelors/2

Training Specialist III

Functional Responsibilities: Delivers company training programs and workshops to employees and managers. Monitors the effectiveness of training on employees using individual or group performance results. Collects feedback on sessions from attendees to use for future improvements to content and presentation. Develops new training program design and existing program enhancements including lesson plans and training aids. May specialize in a particular subject, training program, or function of the company. Training programs may typically include topics such as supervisory/management training, work skills training, team building, and communications. Requires a bachelor's degree. Typically reports to an executive or head of a unit/department. Contributes to moderately complex aspects of a project. Work is generally independent and collaborative in nature.

Minimum Education/Experience: Bachelors/4



Training Specialist IV

Functional Responsibilities: Delivers company training programs and workshops to employees and managers. Monitors the effectiveness of training on employees using individual or group performance results. Collects feedback on sessions from attendees to use for future improvements to content and presentation. Develops new training program design and existing program enhancements including lesson plans and training aids. May specialize in a particular subject, training program, or function of the company. Training programs may include topics such as leadership, supervisory/management training, work skills training, team building, and communications. Requires a bachelor's degree. Typically reports to a supervisor or manager. A specialist on complex technical and business matters. Work is highly independent. May assume a team lead role for the work group.

Minimum Education/Experience: Bachelors/7